# **Job Description**

Post: Barkeeper

Department: Service

Immediate superior: Maitre d`

#### **Duties:**

Will work in accordance to the specified written and verbal instructions/duties given by his/her superior

Serves beverages together with preparing "well known world-wide" cocktails

Stocks and inventory control

Internal beverage request

Correct posting in POS-system

Maintains the inventory control together with the Maitre d'

Sales-orientated work

Own quality control

Takes care of the cleanliness in his/her area

Work in accordance with all relevant safety and environmental as well as hygiene (HACCP) regulations in the service area

Careful handling of all equipment and machinery in his working field

Assists wherever help / preparations needed in the bars / service

### **Qualification / Experience:**

Qualified training skills and experience in restaurants / hotels / bars Minimum 3-4 years job experience, 2 of which as Barkeeper Special knowledge in the field of restaurant and bar service Competence in both English and German languages

## Position requirements:

Minimum age approx. 25 years (23 years old acceptable, with suitable requirements only)

Trustworthy, efficient and creative

Cost and quality awareness

Excellent organisational skills

Pleasant and polite manners

Communication skills especially when dealing with passengers

Well-groomed and clean appearance

## Area of responsibility:

Performing of assigned duties in the bars and public area

Deputy in case of absence: Relief Barkeeper