# **Job Description**

Position: Hairdresser / combined

Department: Housekeeping

Immediate superior: Chief Cabin Stewardess

#### Responsibilities

(1) Responsible for all hair appointments.

- (2) If there are no appointments after finishing the regular side duties, the Chief Housekeeper can assign other duties related to housekeeping, depending on the vessel.
- (3) Cleaning Captain's, Hotel Manager's and Cruise Director's cabin daily, the cabins of Executive Chef, 2<sup>nd</sup> Captain and Engineer twice a week.
- (4) The Hairdresser appointments have priority to the other housekeeping duties.
- (5) On vessels with no Masseur in charge, the Hairdresser has to take over massage duties as per Hotel manager's instructions as well and will not be assigned any Housekeeping duties.
- (6) To guarantee smooth service operations in strict adherence to all relevant hygiene (HACCP), safety and environmental regulations in his/her assigned area
- (7) Responsible for the careful handling of all equipment and machinery in the entire service
- (8) Responsible for the cleaning of the assigned work area
- (9) Other side duties:
  - After Welcome and Farewell cocktail, the Hairdresser has to help at the bar; cleaning and polishing the glasses.
- (10) Always available as contact for passengers regarding complaints and suggestions.
- (11) Keep a log/report of all Hairdresser's and Masseur's appointments.

### **Qualifications / Experience**

- Qualified training as a Hairdresser, Master craftsman's diploma
- Several years of relevant work experience
- Experience in managing complaints, living up to service
- Good educational background
- Fluent in spoken English and/or German, depending on the vessel

### **Position requirements**

- Minimum age 21 years
- Flexible, trustworthy, efficient, reliable, able to work under pressure
- Creativity, cost and quality awareness
- Team player
- Respectful, friendly and professional conduct towards passengers and crew
- Integrity, good manners, well-groomed appearance

### Area of responsibility / authority

In his/her assigned area of service, the Hairdresser is a competent specialist.

## Deputy in case of absence

Another Hairdresser, Masseur or Cabin Stewardess

This document is part of the Hotel	Date: 01.01.2015
Management Manual. Unauthorized duplication is prohibited!	sea chefs