



Job Description
Technical Entertainment
Entertainment Technician - AUDIO

Basic Job Description

The Audio Technician is responsible for the safe and proper operation of all the audio systems in the main theater for all shows and activities (includes full-cast production shows, magic shows, variety shows, Welcome Aboard Show, Carnival Legends Show, Game Show, lounge talks & presentations and more). She/he is also responsible for the cleaning, maintenance and ensuring the proper functioning of all audio systems in the various venues around the ship.

Job Requirements

The Audio Technician is expected to act professionally and must be able to comply with all shipboard rules and regulations (including but not limited to Safety Trainings/Drills/Rules, Carnival Look, Uniform & Dress Code, Alcohol Policy, Hygiene Standards, etc). To be considered for employment, you must meet the following requirements:

- Good knowledge of professional audio equipment operation and maintenance procedures
- Good knowledge of digital and analog audio consoles operation
- Good knowledge and understanding of show control and time code distribution
- Good knowledge of digital audio recording systems and their operation
- Good knowledge of electrical theory, be able to read and follow electrical and system drawings and diagrams
- Basic knowledge in PC hardware & software maintenance and repair
- Good troubleshooting skills with basic repair skills, be able to crimp and solder connectors
- Theater background and experience, be familiar with industry terms, standards, rules, regulations and common practices
- Be able to work under pressure, multitask and make quick judgment calls
- Comfortable working at heights up to 35ft (10.5m), be able to safely climb an A-frame ladder and properly operate a Genie lift
- Be able to work in a “review-house” environment, with different shows happening in the same theater throughout the cruise, each one requiring different setups and pre-checks.
- Friendly, professional, self-motivated individual with a willingness to learn
- Excellent English verbal skills, able to understand and speak fluently in show-running environments (over communication headsets, in noisy areas, different accents, etc)
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Good overall health and physical condition (*to be determined by physician*)
- Ability to lift/move up to 50 pounds
- Required to work up to 10hrs per 24hr period, 7 days a week.
- Required to work on a per contract basis, 6 – 8 months each with up to 2 months of non-paid leave in between contracts.
- Able to provide forward facing guest interaction during certain job functions, side duties or related troubleshooting, with the intent to exceed our guests’ expectations.

Job Responsibilities

The Audio Technician’s job responsibilities include, but are not limited to, the following activities:

- Operate the main theater audio equipment for all shows and activities
 - FOH Mixing of up to 8 singers, 10 musicians and 16 tracks of digital playback accompaniment, all with reverb and delay



- Monitor Mixing (Stage and In-Ear) for up to 8 singers, 10 musicians, 18 dancers and 10 technicians
- Wireless (Handheld and Beltpack/Headset) and Corded Microphones
- Check and ensure proper signal flow and distribution to all system devices prior to each show
- Ensure sound level for the shows is always at full, clear and without feedback, never painful for the guests or crew or distorted
- Perform show load-ins and load-outs (together with the Floor, Automation & Light Technicians) for each show
- Fill out the Audio Technical Reports detailing any new or outstanding problem pertaining to the audio systems around the ship and submit them to the Shipboard and Shoreside Supervisors weekly, copying the Entertainment Technical Manager and the Cruise Director.
- Immediately notify the Entertainment Technical Manager, Cruise Director, Shipboard and Shoreside Supervisors upon finding any fault or malfunction that could affect the safety of the cast, running crew, guests, or the ship itself during the show, if operated.
- Occasionally assist the Light Tech with loading pyro before shows (after proper training and certification being provided on board)
- Respond to regular work calls (approx. twice a month) to perform (together with the Floor, Automation & Light Technicians) theater general cleaning and repairs, in addition to audio maintenance.
- Responsible for the maintenance and upkeep of all Entertainment Technical audio systems in the main theater and around the ship, perform troubleshooting and equipment/speaker replacement as needed
- Keep a microphones inventory, release mic's, cables, etc for various musical acts.
- Be available for different sound checks, musical acts or singer rehearsals, tech runs, etc. as indicated by the weekly work schedule or as requested by the Entertainment Technical Manager with at least 12 hours prior notice.
- Regularly clean and paint the speaker grills for the LES (Local Entertainment Systems) speakers located in outside public areas
- Responsible for the maintenance and troubleshooting of the audio equipment on the band cart
- Assist organized groups and charters with their requirements pertaining to the Audio Technician working areas and responsibilities.
- Assist with additional multiple show setups, rehearsals and tech runs during cast change (typically happening every six months for about 4-5 weeks)
- Responsible for operating the aft lounge audio equipment and live mixing for Superstar Live
- Attend the weekly Production Meeting along with the rest of the technical team
- Familiarize with basic video/lighting equipment setup and operation, to be able to take on the "Tech On Duty" responsibility no later than four weeks after first joining a ship.
- Be part of the "Tech On Duty (TOD)" rotation (one week/cruise every four weeks/cruises), providing both guests and crew with entertainment technology related assistance:
 - Set up and strike audio/video/lighting equipment for group functions and meetings in various venues throughout the ship as indicated by the Groups Memo and/or Entertainment Technical Manager (paid additionally if also required to be present and assist for a portion or the entire function)
 - Set up and strike audio/video/lighting equipment for crew activities in various crew or guest areas, as indicated by the Entertainment Technical Manager
 - Set up microphones for other department's presentations and functions as indicated on the weekly schedule



- Basic covering of duties (adjust microphone levels, switch lights on/off, play intro, etc) for some activities (Comedy Club, etc.) whenever the responsible technician is tied up with other more intricate/urgent duties that take priority.
- Carry the TOD mobile phone at all times and be reachable for assistance and basic troubleshooting regardless if at sea or in port (be present on board while docked).
- Periodically check and sign off on all packages addressed to Technical Entertainment, as well as CO2 tanks, etc, while in home port.
- Be part of the “Just Ask” rotation (approx. 2-3 hours every 6-7 weeks/cruises), providing guests with answers to various general questions upon their arrival on board in home port.
- Attend any safety, hospitality or job-related training as required and scheduled by the ship’s command or immediate supervisors, including port-manning rotation.
- Ensure proper and thorough training on all job-related aspects to the incoming replacement technician during the handover period.
- All and any work-related duty or task as indicated on the weekly work schedule or requested by the Entertainment Technical Manager via email, phone or verbally.

Reporting Structure

The Audio Technician reports directly to the Entertainment Technical Manager. In addition, she/he should also follow the rules and regulations set by:

- Cruise Director
- Ship’s Command
- Shipboard Entertainment Fleet Supervisors
- Shipboard Entertainment Fleet Technical Managers
- Shoreside Management Team
 - Audio Supervisor
 - Manager of Technical Entertainment
 - Director of Technical Entertainment

Assessments

Your job knowledge and overall performance will first be evaluated by the Entertainment Technical Manager and/or Audio Fleet Supervisor upon completing your 90-days probation period, and will determine your eligibility for the position from that point onwards. Provided you successfully pass your first three months evaluation, you will continue to receive periodic evaluations prior to each contract completion, no later than six months from the previous evaluation. You may also have additional performance assessments during your contract as shipboard/shoreside supervisors visit the vessel.

Opportunities for Advancement

As an Audio Technician, your next opportunity for advancement would be to Entertainment Technical Manager or Audio Fleet Supervisor. Your assessments for advancement will be carried out by the Shipboard Entertainment Fleet Supervisors and Fleet Technical Managers in collaboration with the Entertainment Technical Manager and Cruise Director.

Two copies of this job description should be handed over to the technician upon sign-on: one for their reference & guidance, the other one to be signed and sent back to the office to be kept in her/his file.

Name: _____ Date: _____ Signature: _____